

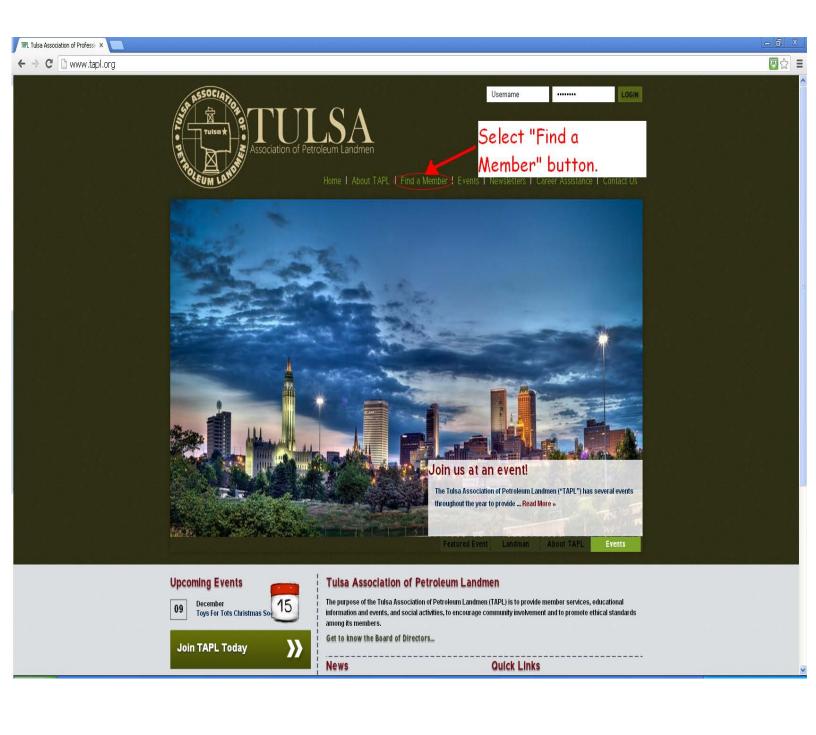
How to Update Your Contact Info/Profile

- From TAPL Home Page, click the "Find a Member" link.
- 2. Type in your first name, last name, and/or email, and click "Search".
- 3. Click on the "Edit" link, which is found on the bottom right side of your profile.
- Update information by typing in the fields to be changed.
- 5. Click "Submit Changes" button to save your changes.

(See each step below)



How to Update Your Contact Info/Profile





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	Click "Search" after typing in appropriate information.
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	J) Administrator Information Admin Only Notes	After updating your information & double-checking	
	Submit Changes	for accuracy, you must click the "Submit Changes" button to actually save & update your record.	
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